



Website: www.tileusa.com . Literature: literature@tileusa.com

TCNA Handbook Submission Form

Company Name: _____

Submitter Name: _____

Address: _____

Phone number: _____

FAX number: _____

Product Description and Application: _____

List other manufacturers of this product or competing products:

1. _____

2. _____

3. _____

Are there written instructions? If yes, please provide a copy. _____

Is a warranty provided by your company on the product? _____

List any supporting data references from past testing - you may list sources and/or attach results on a separate sheet if desired:

Test and date: _____

Test and date: _____

Test and date: _____

Comments: _____

How long has the product or system been available? _____

How many square feet (or applicable unit of measure) per year have been installed? _____

General Notes and Comments: What distinguishes your product from other existing (similar) details in the TCNA Handbook? _____

TILE COUNCIL OF NORTH AMERICA, INC.

100 Clemson Research Boulevard . Anderson, South Carolina 29625 . Phone: 864-646-8453 . Fax: 864-646-2821



Testing Services: testing@tileusa.com . **Literature Orders:** literature@tileusa.com

Please submit a drawing with your application.

1. The drawing should be in .dwg or .pdf format and UNLOCKED for editing purposes.
2. If necessary, start with a photocopy of an existing detail from the TCNA Handbook that is close to what you will be submitting and edit the drawing to fit your product.
3. ALL DRAWINGS must include your company name and other contact information.
4. ALL SUBMISSIONS must include information about the product (these can be selected from existing details as appropriate):
 - a. **Recommended Uses: for example...**
 - i. Joist spacing
 - ii. Wet area, dry area only, etc.,
 - iii. Membrane required, etc.
 - b. **Limitations: for example...**
 - i. Cure times,
 - ii. Dry areas only, above or below grade, etc.
 - iii. Chemical exposure limitations
 - iv. Deflection, etc.
 - c. **Requirements: for example...**
 - i. Maximum truss spacing
 - ii. Minimum underlayment thickness, type, etc.
 - iii. Subfloor – gap spacing, T&G,
 - iv. Surface preparation, etc.
 - d. **Materials: for example...**
 - i. Mortar type – ANSI spec.#, etc.
 - ii. Grout type – ANSI spec.#, etc.
 - iii. Membrane system – ANSI spec.#, etc.
 - e. **Preparation by Other Trades: for example...**
 - i. Treatment of board joints and fastening schedule
 - ii. Subfloor preparation
 - iii. Subfloor variation limitations
 - f. **Movement Joint requirements**
 - g. **Installation Specifications: for example...**
 - i. Tile – per ANSI A108.XX
 - ii. Grout – per ANSI A108.YY
 - iii. Membrane – per manufacturer’s instructions, etc.
 - h. **For any of the above which does not apply please include the category but mark it “not applicable” (N/A).**

You will be sent a confirmation e-mail once your completed submission is received. Thank you for taking the time to make a submission to the Handbook. Your participation in this process is important to the industry.

Questions? Email Stephanie Samulski (ssamulski@tileusa.com) - Tile Council of North America

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